The IXO Workshop of Jan 28/29, 2009 will be held at the

Royal Sonesta Hotel Boston 40 Edwin Lane Boulevard Cambridge, MA 02142 Telephone 617.806.4200

Fax 617.806.4084

Guest Rooms

- Group Rate (standard room, single or double occupancy): \$149.00 plus 12.45% tax
- Group Rate is available for the nights of Jan 26 through Jan 29
- For more than two guests, there will be a \$25 charge for each additional person in the room.
- There is no charge for children 17 years or under when sharing a room with parents.
- Upgrades to Deluxe Riverview and Executive Suite are at an additional cost of \$75 and \$150 respectively.

Reservation Procedure

- All reservations are to be guaranteed with a credit card for late arrival. Guaranteed reservations will be held for night of arrival only.
- To make a reservation
 - o Call the Hotel directly at 617-806-4200 and ask for Reservations, reference IXO Workshop
 - Book on-line at

- NB The Jan 26/27 dates may show up BLACK, Jan 28/29 GREEN. Clicking on any of these 4 dates will select the day and the block will turn green.
- Cut-Off date to make a reservation at the group rate is 11 p.m. EST on January 5, 2009.
- The group rate is not guaranteed after the cut-off date nor once the room block is full, whichever
 occurs first.
- For any guaranteed reservation that is "no show", one night's room and tax will be charged to the individual.

Cancellation Policy for Individual Reservations

• To avoid an individual guestroom cancellation charge, please notify the Royal Sonesta Hotel of any cancellation **by 6 p.m. EST on the day prior to arrival**. Obtain a cancellation number at the time of cancellation and retain this number for your files.

Early Departure Fees

• An early departure fee will be assessed to any guest who departs earlier than the date confirmed at check-in. The fee will be automatically posted to the guest folio on or after departure. Emergency or special circumstance situations will be reviewed by the hotel on a case by case basis.

Parking

- Hotel Guests: Overnight parking is \$27 with multiple entries into the garage.
- Day Attendees: The discounted flat rate at the Hotel is \$18 and is good for single entry only. Alternative parking is available across the street at the CambridgeSide Galleria Mall.

Wednesday Night Event

• Registration covers our Wednesday night dinner at the nearby Boston Museum of Science. The museum is a 5 minute walk from the hotel, but January in Boston can be cold, so bring a warm jacket and hat! As well as dinner, we will have exclusive access to the exhibits in the 'Blue wing' of the museum. Check out the museum on line at www.mos.org

Getting to the Hotel

A cab ride from Boston/Logan airport to the hotel will cost approximately \$30. The nearest subway stop is the Green Line Lechmere stop. Check out the hotel web site http://www.sonesta.com/Boston/ for additional information.